COVID-19 Member Service Agreement Addendum

In response to the global health crisis and in an attempt to maintain member terms of service, the Utah Conservation Corps will work closely with our site supervisors and members to find alternative service projects for all members affected by changes to their site placement and position description as stated in their individual member service agreement.

CNCS COVID-19 FAQ’s ([https://nationalservice.gov/coronavirus](https://nationalservice.gov/coronavirus)) allow for programs to develop member activities that were not originally included in the approved notice of grant agreement.

This addendum grants permission for any member to serve approved alternative direct service hours, as outlined on Utah Conservation Corps’ “UCC COVID-19 Alternate Activities Protocol”. This policy will allow for activities that would benefit the community and do not violate the CNCS unallowable or prohibited activity regulations.

Members understand that they could be serving alternative service hours in an unrelated focus field in response to the COVID-19. Members teleserving will detail teleservice activity and will be required to have regular check-ins with their supervisor. Members will document alternate activities under the Direct Service column and will select "Alternate Activities" on the Service Hour Record. Descriptions of alternate service hours will be noted on Monthly Progress & Demographic Report forms and/or on Teleservice documentation.

Members also understand:

- Alternative hours not outlined on “UCC COVID-19 Alternate Activities Protocol” must be approved and documented.
- Teleserving is permissible upon request and approval by the Site Supervisor and UCC Staff.
- Hours outside of the state of Utah are temporarily approved until further notice. Supervisors should work with members to document justification of hours served remotely.
- This addendum is subject to change at any time.

Updated 02.09.2021